GOVERNMENT OF KARNATAKA
Dept. of E, IT & Bt

BENGALURU TECH SUMMIT 2026

Bangalore International Exhibition Centre

November 17-19, 2026

AI & BEYOND

exhibitor MANUAL

MM Activ Sci-Tech Communications Pvt. Ltd.
No. 11/6, NITON, Block "C", 2nd Floor, Palace Road, Bengaluru – 560001
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Welcome to Bengaluru Tech Summit 2026

India's Flagship Event on Innovation & Technology

Dear Participant,

It is our great pleasure to welcome you to **Bengaluru Tech Summit 2026**, India's most prestigious platform showcasing advancements in science, technology, and innovation.

As the official **Event Partners**, MM Activ Sci-Tech Communications Pvt. Ltd. is committed to providing you with a seamless, rewarding, and enriching experience at the Summit.

This **Exhibitor Manual** has been carefully compiled to guide you through every aspect of your participation. To ensure a smooth experience, we request you to go through the guidelines and submit the required forms within the given timelines.

Important Participation Guidelines

- **Exhibitor Badges**
  Issued at the time of stall possession. Please instruct your team to wear them at all times inside the venue for identification and security purposes.
- **Indemnity Form**
  should be submitted to the Event Secretariat by **10th November 2026** (submission link will be shared separately).
- **Exhibitor Directory & Personnel Details**
  should be submitted to the Event Secretariat by **10th November 2026** (submission link will be shared separately).
- **Exhibition Coordinator**
  We recommend nominating a dedicated coordinator from your team to handle all communication and participation-related activities with us.

We look forward to making your participation at **Bengaluru Tech Summit 2026** a successful and memorable experience. For any assistance, please feel free to connect with us at secretariat@bengalurutechsummit.com

CONTENTS **Page Number**

About the Venue	4
BIEC MAP & Aeria View Layout	5
Exhibition schedule at a glance	6
Compliance Deadlines	7
Event Operation Details & Exhibitors Directory Form Links	7
Rules & Regulations	8
• Insurance, Liability & Security Deposit	9
• Fire & Safety Regulations	9-10
• Accessibility & Sustainability Guidelines	10
• Contractor & Operational Compliance	11
• Entitlements To Exhibitors	11
Shell Scheme Stall view	13-16
Standard Booth Deliverables	16
Form No. 01: Requirements for Additional Services	17
From No 02: Possession of Stand.	18
From No 03: Exhibition Entry Pass	19
From No 04: Exhibition Exit Pass	19
Suggested Stall Fabricators / Freight Forwarders	20
Lead Scanner & Lead Management System	20

About the Venue:

Bangalore International Exhibition Centre (BIEC)

The **Bangalore International Exhibition Centre (BIEC)** is recognized as one of India's premier venues for exhibitions, meetings, and large-scale events. Spread across 57 acres of green landscape, the venue offers **77,200 Sqmt of world-class exhibition space** and **5,600 Sqmt. of modern conference facilities**, capable of hosting up to **15,000 delegates** at a time.

BIEC is a self-contained campus equipped with advanced MICE facilities, robust infrastructure, and end-to-end support services, delivering a seamless experience for national and international events. Alongside its expansive built-up area, the venue also offers expert technical services, food courts, a well-planned entry plaza, and partnerships with leading technical service providers. Its commitment to sustainability and global affiliations further enhance its standing as the preferred destination for world-class events.

Location Details

Address:
Bangalore International Exhibition Centre
10th Mile, Tumkur Road, Bengaluru – 562123, India

📍 Google Maps Location

Connectivity:

- Kempe Gowda International Airport – 36 km
- Yelahanka Railway Station – 24 km
- Yeshwantpur Railway Station – 9 km
- Majestic Railway Station – 17 km
- Nearest Metro Station: Madhavara – 0.5 km

VENUE MAP

REGISTRATION
HALL 1
Corporate Exhibition
HALL 2
Corporate Exhibition
• IT & Bt Pavilion
• International Pavilion
Conference Halls (Upper Level)
HALL 3
Corporate Exhibition
• VIP Lounge
• B2B Meeting Rooms
• Board Rooms
• Meeting Rooms
• Delegate Dining (Upper level)
HALL 4 (Future Makers)
Inaguration Stage / Future Makers Stage
Startup Showcase
Innovation Stage
Pitching Sessions
Mentoring Zone
Masterclass/ Woskshop Stage
VC Lounge
HALL 5
Embedded World Exhibition
AI & Robotics Pavillion
CONFERENCE CENTER
• Board Room 1
• Board Room 2
• GIA Lounge
• Minister Lounge
• Secretary IT & Bt Dept. Lounge
• Director Lounge
• KITS Office
• VIP Dinning
VIP PARKING
BANANA PARKING
SMOKING ZONE
REGISTRATION
CAR ALIGHTING POINT
BIEC Entry Gate-In
HALL 1
ENTRY / EXIT
FOOD COURT
CONFERENCE CENTER
Conference Halls (Upper Level)
HALL 2
ENTRY / EXIT
PARKING
DELEGATE DINING
Delegate Dining
HALL 3
BIEC ADMIN BLOCK
HALL 5
HALL 4
Inaugural Hall
REGISTRATION
WALKWAY FROM METRO TO BIEC
MADAVARA METRO STATION
METRO PICKUP / DROP POINT
NH 4 (EXPRESSSWAY)
NH 4 (SERVICE ROAD)
UNDERPASS
NICE ROAD FLY OVER
MAP NOT TO SCALE

Exhibition Schedule at a Glance

Exhibition Dates: November 17th – November 19th, 2026

Timings: 10:00 hrs. – 18:00 hrs.

Build-up Period		
Date & Time	**Day**	**Activities**
November 14th, 2026 – 15:00 hrs	Saturday	Handing over the space to bare/raw space exhibitors
November 15th – 16th, 2026	Sunday–Monday	Temporary electricity provided to exhibitors (if applied)
November 16th, 2026 – 11:00 hrs	Monday	Handing over the space to shell space exhibitors
November 16th, 2026 – 18:00 hrs	Monday	Completion of all booths – both Raw & Shell Scheme
November 16th, 2026 – 18:00 hrs	Monday	Removal of unwanted stores/refuse, final cleaning of halls, and completion of all booths
Exhibition Period		
Date & Time	**Day**	**Activities**
November 17th, 2026	Tuesday	Opening Ceremony – 10:00 AM
November 17th – 19th, 2026 – 09:30 to 18:00 hrs	Tuesday – Thursday	Exhibition open for Trade & Professional Visitors
November 19th, 2026 15:00 hrs	Thursday	Exit Passes – All exhibitors must collect duly signed & stamped exit passes from the organizer
Dismantling Period		
Date & Time	**Day**	**Activities**
November 19th, 2026 – 21:00 hrs	Thursday	Dismantling and removal of exhibits and materials

COMPLIANCE DEADLINES

Particulars	Deadline
Design submission deadline	10-11-2026
Power requirement deadline	10-11-2026
Fascia name submission deadline	10-11-2026

EVENT OPERATION DETAILS

The Event operations team and contractors will be available at the site office, at the venue from **14th November, 2026** round the clock to assist Exhibitors during stand construction and dismantling period. During Exhibition Days, they will be available between 10.00 a.m. & 7.00 p.m.

On show days, Exhibitor staff will be allowed to stay in the Exhibition Hall strictly for only half an hour after closing time to refurbish and/or service their exhibits/stand.
No representative of Exhibitors will be allowed inside during, pre & post show timings without valid Exhibitor Badge.

BANK DETAILS

Account Name ----- MM Activ Sci-Tech Communications Pvt. Ltd.
Account Number ----- 2827201001176.
Bank Name ----- Canara Bank.
Address ----- KSFC Complex, Vasanthanagara
IFS Code ----- CNRB0002827.
MICR Code ----- 560015137

DEFINITIONS

ORGANIZERS / EVENT PARTNERS	The event is organized by Dept. of Electronics, IT&BT and Science & Technology, Govt. of Karnataka & Software Technology Parks of India(STPI), Bengaluru
EVENT	BENGALURU TECH SUMMIT
EXHIBITOR	Any employee, staff, agent or authorized personnel belonging to a government department or undertaking, company, partnership firm or individual to whom space has been allotted for the purpose of exhibiting

RULES & REGULATIONS

A. GENERAL RULES & REGULATIONS

1. The terms listed under "Definitions" shall carry the respective meanings assigned to them for the purpose of this event.
2. All applications for participation must be submitted through the duly completed Undertaking/Indemnity & Possession of Stand Form to the Event Partner. Submission of the form shall be deemed as confirmation of participation and acceptance of all Rules & Regulations. The Organizers reserve the right to accept or reject any application without assigning any reason.
3. Stall allotment shall be considered final only upon receipt of 100% payment and clearance from the Organizers.
4. The BTS 2026 Secretariat shall have sole discretion in the allocation of exhibition space. However, due consideration will be given to the applicant's preferences and requirements wherever possible.
5. Round-the-clock security arrangements will be provided from **November 17, 2026**, until the evening of **November 19, 2026**. However, the Organizers shall not be held responsible for any theft, pilferage, loss, or damage to materials, goods, or property belonging to exhibitors before, during, or after the exhibition, irrespective of the cause.
6. Exhibitors must arrange insurance coverage for their exhibits against all risks before, during, and after the exhibition at their own expense. The Organizers/Event Partners/Event Managers shall not be liable for any loss or damage under any circumstances.
7. In the event of Force Majeure or any unavoidable circumstances leading to cancellation of the exhibition, exhibitors shall not be entitled to claim any damages or compensation other than the refund of the space contribution amount. The Organizers reserve the right to reschedule the event in the interest of the exhibition.
8. The Organizers reserve the right to amend existing rules or introduce additional regulations for the smooth conduct and benefit of the exhibition. Such updates published on the official website shall be binding on all exhibitors.
9. For pavilion plots, construction shall be permitted only on **50%** of the total area booked, with a maximum permissible height of **3.5 meters (12 ft.),** ensuring visibility of neighboring exhibitors is not obstructed. In the case of bare space allotted along either side of the hall, the back wall height shall not exceed 10 ft.
10. All stand construction drawings and designs must be submitted in duplicate for approval by the Organizers/Event Managers. The Organizers reserve the right to recommend modifications in the interest of the overall exhibition presentation, and exhibitors must ensure compliance with the recommended changes.
11. No exhibition stand shall remain unattended during exhibition hours. Exhibitor representatives must be present at least 30 minutes prior to visitor entry timings. Any activity causing nuisance, violation of organizer guidelines, venue regulations, or applicable laws shall not be permitted. The Event Partner reserves the right to initiate corrective or legal action where necessary.

12. Exhibitors shall ensure that no damage is caused to the venue, building, site, or exhibition stand. Any such damage shall be repaired or compensated for by the exhibitor. Exhibitors shall also indemnify the Event Partner against claims arising due to faulty equipment, mishandling of materials, or non-compliance with statutory or safety regulations.
13. Storage of exhibits, packing materials, or empty boxes behind exhibition stalls shall not be permitted.
14. Exhibitors shall be liable to compensate for any damages caused within the halls during the event period.
15. Counter sales or direct retail sales during the exhibition shall not be permitted.
16. It shall be the responsibility of the Exhibitor and Contractor to:

- Comply with all rules and regulations applicable to the exhibition.
- Ensure the safety of themselves and any persons affected by their actions or omissions.
- Seek clarification or guidance wherever there is uncertainty regarding the correct course of action.
- Comply with all reasonable instructions issued by the Organizers, appointed staff, floor/hall managers, or authorized officials.
- Display Materials: All startups bringing their own display posters must ensure they are printed on fabric or vinyl. As the use of flex printing is prohibited, any flex banners or posters displayed at the venue may be removed by the organisers without prior notice.
- Furniture Usage: Exhibitors are requested not to use or remove tables, chairs, or any other furniture allocated to other exhibitors' stalls.
- Personal Belongings: Each exhibitor is solely responsible for the safety and security of their own belongings. The organisers will not be responsible for any loss, theft, or damage to personal items.
- Mounting of Posters: Posters and branding materials must be fixed only using double-sided tape. The use of glue, adhesives, or similar materials is strictly prohibited.
- Octanorm Panels: Drilling, nailing, screwing, or altering the Octonorm panels is strictly prohibited. Any damage caused to the panels will attract spot fines, which will be borne by the exhibitor.

B. INSURANCE, LIABILITY & SECURITY DEPOSIT

17. All Raw Space Exhibitors shall mandatorily obtain individual insurance coverage for their respective booths, exhibits, manpower, equipment, and materials against all applicable risks for the entire duration of the event, including move-in and move-out periods. Proof of insurance may be requested by the Organizers/Event Managers at any time.
18. While insurance coverage is mandatory for Raw Space Exhibitors, all exhibitors, including Shell Scheme participants, are strongly recommended to obtain individual insurance coverage for their exhibits, equipment, third-party liability, manpower, and materials as an

industry best practice.

19. If required, details of the recommended insurance service provider are provided on Page 21 of the Exhibitor Manual. Exhibitors may choose to avail the services of the listed provider or arrange insurance coverage through their own preferred insurance agency.
20. **Refundable Security Deposit for Raw Space Exhibitors:**All Raw Space Exhibitors shall submit a refundable security deposit in the form of a **Demand Draft (DD) drawn in favour of "MMActiv Sci-Tech Communications Pvt Ltd"** before commencement of stall construction.The security deposit amount shall be determined based on the total booth area booked, as specified below:

Booth Area	Refundable Security Deposit
18 sqm to 36 sqm	₹25,000
36 sqm to 100 sqm	₹50,000
Above 100 sqm	₹75,000

21. The security deposit shall be refunded after successful completion of dismantling and venue handover, subject to there being no damage, debris, outstanding payments, or violations of venue/event regulations. The Organizers/Event Partner reserve the right to deduct applicable charges towards damages, electrical violations, excess waste disposal, venue repairs, or non-compliance from the refundable security deposit.

Note: The security deposit requirement is **not applicable to exhibitors using the suggested vendors**, as mentioned on Page 20 of the Exhibitor Manual.

C. FIRE & SAFETY REGULATIONS

22. Power supply for all purposes shall be provided through generators arranged by the Organizers.
23. Additional power requirements may be availed at an additional charge of INR 5,000 per kW. Temporary power supply for stall setup and equipment testing will be available from the first day of construction at INR 1,500 per kW per day. Any no-show exhibitor shall not be eligible for any refund.
24. **Fire & Safety Compliance:**
All stall construction materials used by exhibitors and contractors must be fire-retardant and compliant with venue safety standards.
25. Usage of inflammable materials, LPG cylinders, open flames, welding activities, or hazardous substances inside the exhibition halls is strictly prohibited unless specifically approved by the Organizers and venue authorities.
26. **Electrical Safety Requirements:**
All electrical connections, wiring, and installations inside Raw Space booths must be carried out only by authorized electricians and should comply with prescribed electrical safety

standards. Overloading of electrical circuits shall not be permitted.

27. All electrical cables used within the stall area must be properly insulated, concealed, and secured to avoid trip hazards or electrical accidents.
28. Emergency exits, fire exits, electrical panels, and gangways must remain clear and unobstructed at all times throughout the event duration.
29. The Organizers/Event Managers reserve the right to disconnect electrical supply to any booth found violating electrical or fire safety norms.

D. ACCESSIBILITY & SUSTAINABILITY GUIDELINES

30. All Raw Space Exhibitors must ensure that their stall design and construction incorporate adequate wheelchair accessibility provisions in compliance with accessibility and safety standards.
31. The stall layout should allow barrier-free access for differently-abled visitors, including smooth entry and movement within the booth area wherever applicable.
32. Raised platforms, ramps, and entry points should be designed in a manner that allows safe and convenient visitor movement.
33. **Sustainability & Waste Disposal:**
    Exhibitors are encouraged to adopt sustainable booth construction practices and minimize usage of single-use plastic materials.
34. All waste generated during setup and dismantling must be cleared by the exhibitor/contractor before venue handover.
35. Exhibitors are encouraged to use Prefabricated, reusable, recyclable, and environmentally responsible materials for branding and booth fabrication wherever feasible.

E. CONTRACTOR & OPERATIONAL COMPLIANCE

36. **Contractor Authorization & Compliance:**
    All contractors/fabricators appointed by exhibitors must comply with venue safety norms, labor regulations, and event guidelines.
37. The exhibitor shall remain fully responsible for the actions, conduct, and compliance of their appointed contractors and manpower.
38. Exhibitors have to provide the proper list of their service staff such as stall fabricators, hostesses, or any other manpower to the Event Partner for preparation of badges well in advance.
39. The Organizer/Event Partner reserves the right to refuse admission to any person in the interest of the exhibition or due to safety reasons.
40. Transport vehicles will not be allowed inside the venue beyond the specified date & time. All exhibitors are requested to cooperate and complete stall work within the permitted timelines.

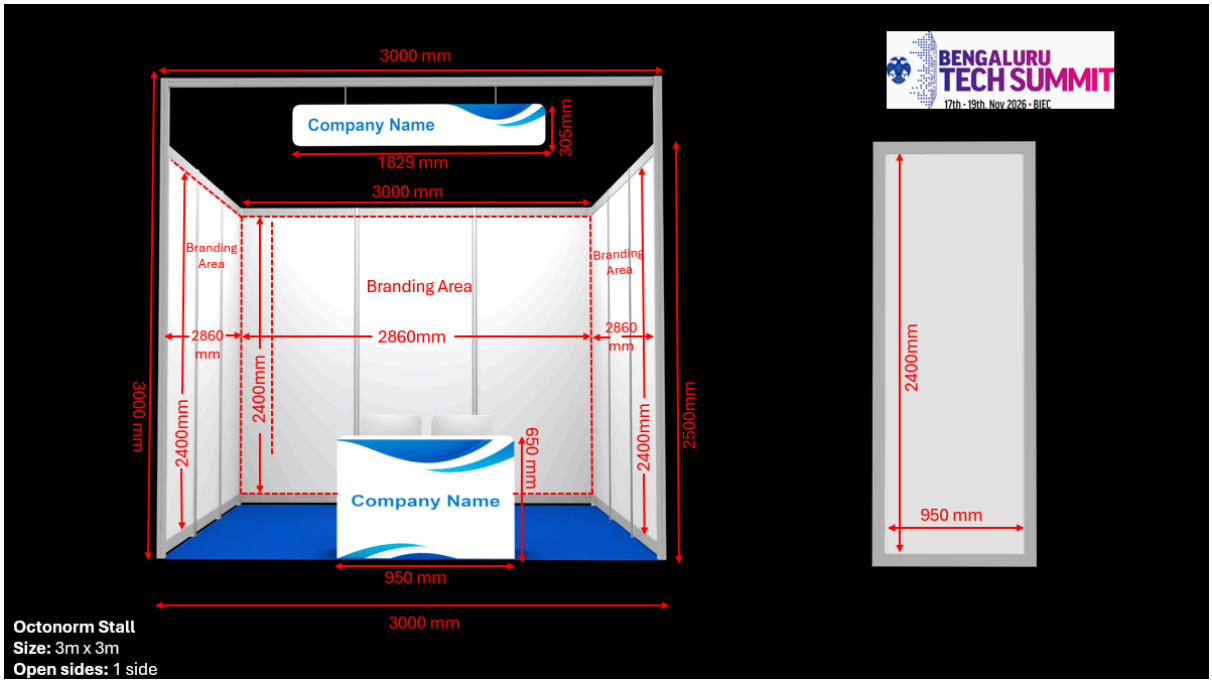
F. ENTITLEMENTS TO EXHIBITORS

41. **Apart from above, anything extra required shall be available on additional charges and has to be ordered in advance with 100% advance payment.**
42. Entry to the event is on producing a Delegate/Exhibitor or service badge.
43. **Possession letter, duly filled and signed by responsible and authorized signatory is mandatory to get possession of the stall.**
44. Exhibitors have to also provide the proper list of their services staff like stall fabricator, hostess or any other man power to Event Partner for preparation of badges well in advance. The Organizer/Event Partner reserves the right to refuse admission to any person in the interest of the exhibition or due to safety reasons.
45. Subletting of a stand to any other party is not permitted.
46. No alteration to the size or position of the stand is permitted without prior written approval of the Event Partner who reserves the right to change the layout/stand number or gangways.
47. **Further, no banners, placards, exhibits, etc. will be allowed on the premises or complex or on the roads in the vicinity. Such unauthorized display is liable to be removed by the Event Partner without notice at the cost of the exhibitor. Exhibits must not obstruct passages. Exhibitors should only utilize the inner parts of the stall allotted to them for display**.
48. The exhibitor should abstain from picking any kind of furniture on their own from the contractor's venue or from any other stand/stall/booth without permission of the Organizer.

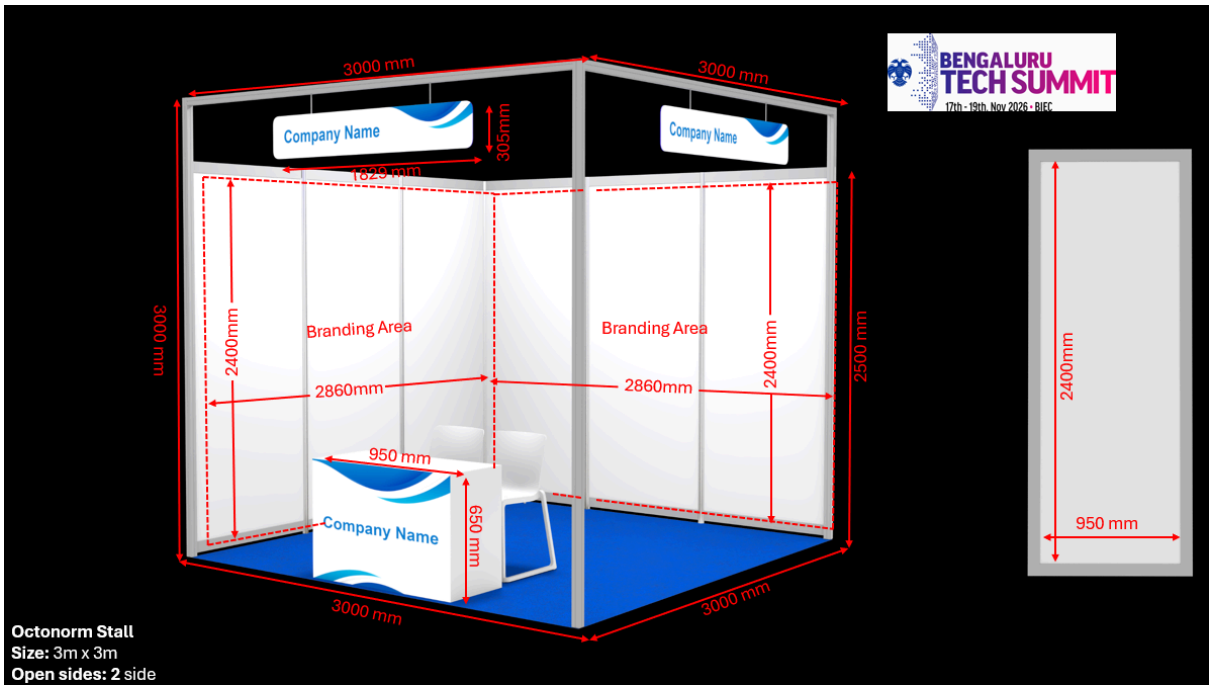
49. **Occupation and Completion of Site:** The exhibitor, its labor, agents, employees and contractors may enter the Exhibition premises for the purpose of erecting the stand and preparing Exhibits during the build-up period of the Exhibition allowed by the organizer. The exhibitor undertakes that the site or stand will be ready, occupied and all Exhibits installed and arranged thereon for displays and all arrangements in connection therewith completed by **05.00 pm Nov 16th, 2026** on the evening before the inaugural of the Exhibition.
50. Transport vehicles will not be allowed inside the venue beyond the specified date & time. All Exhibitors are requested to co-operate & complete the stall work well in time

SHELL SCHEME STALL VIEW

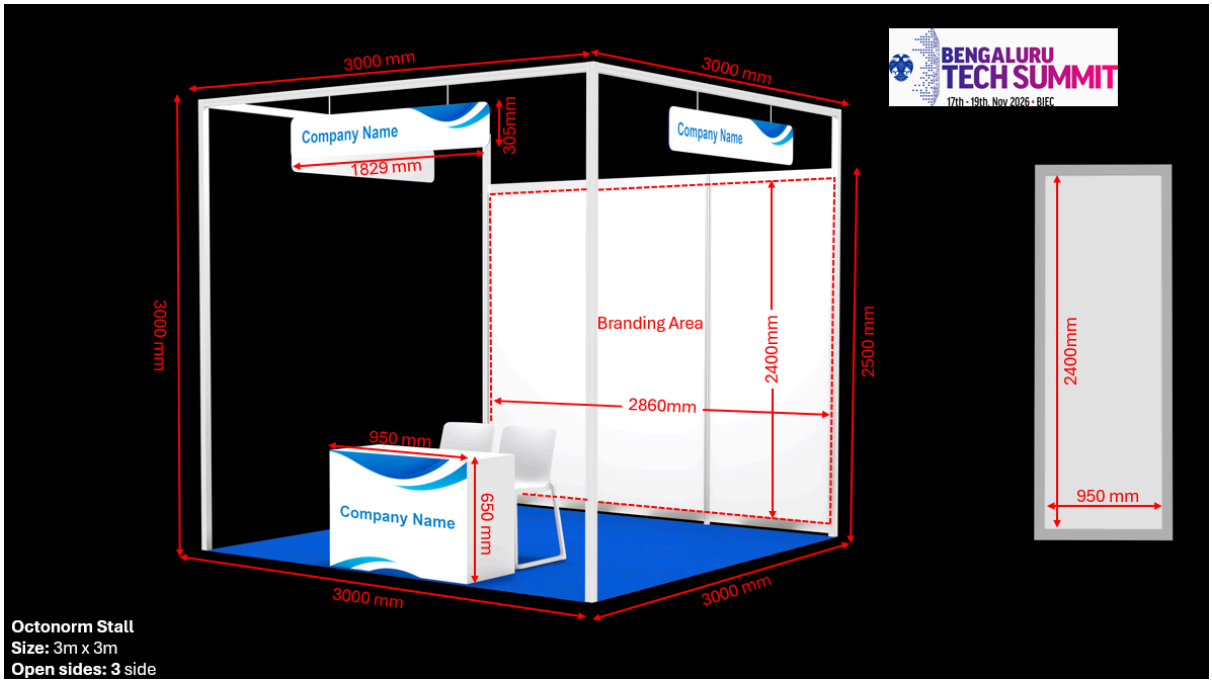
3 x 3 - 1 side Open



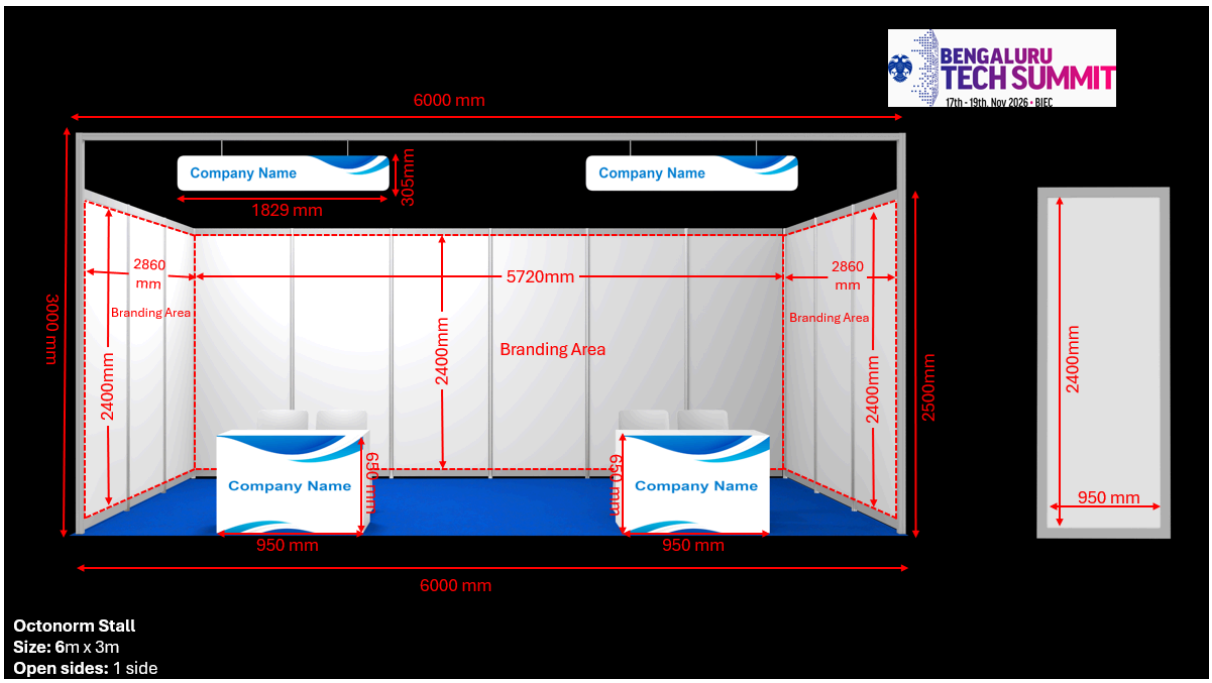
3 x 3 - 2 side Open



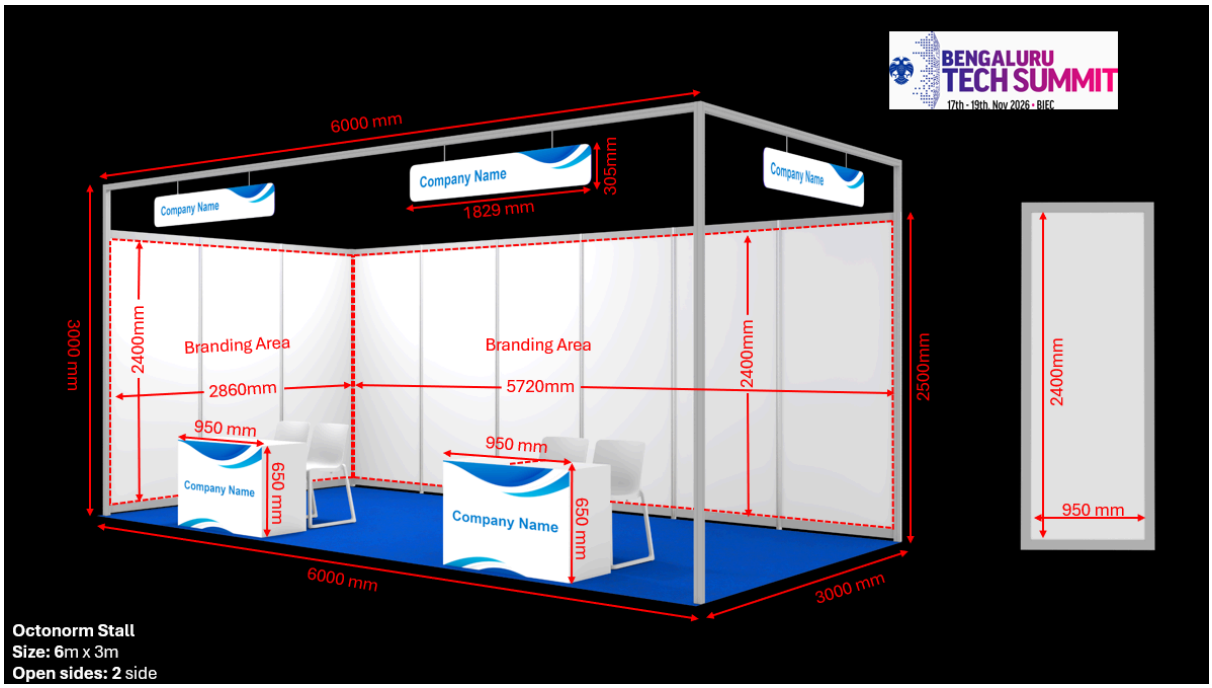
3 x 3 - 3 side Open



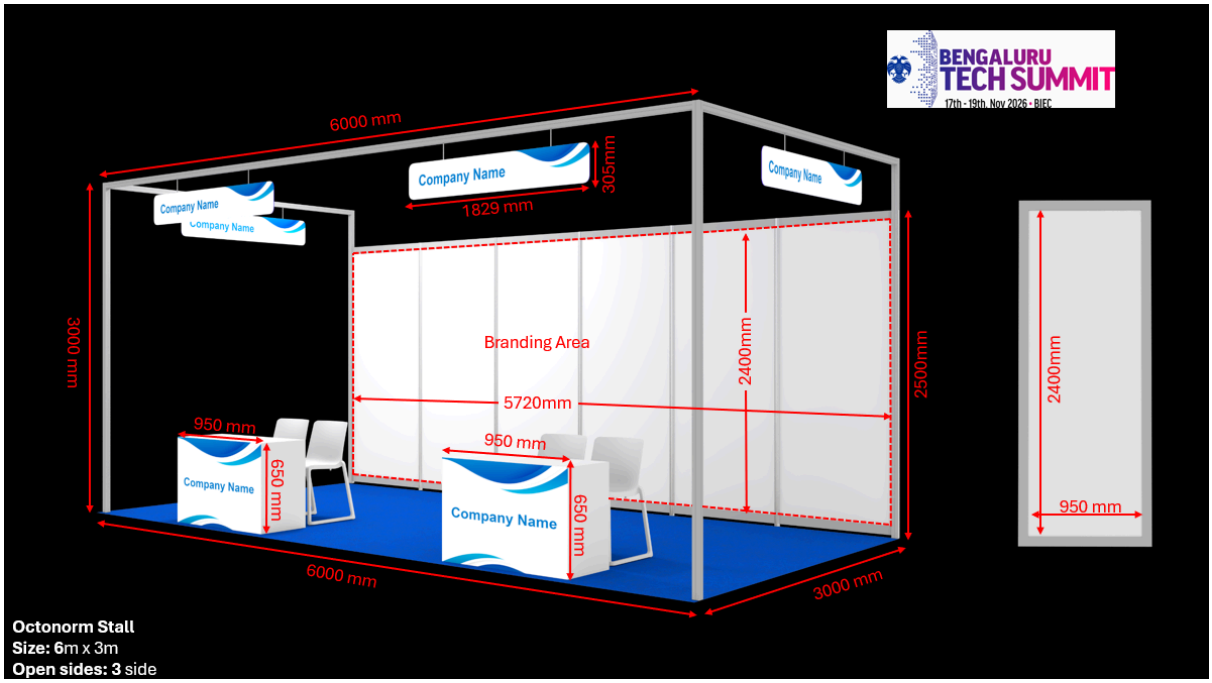
3 x 6 - 1 side Open



3 x 6 - 2 side Open



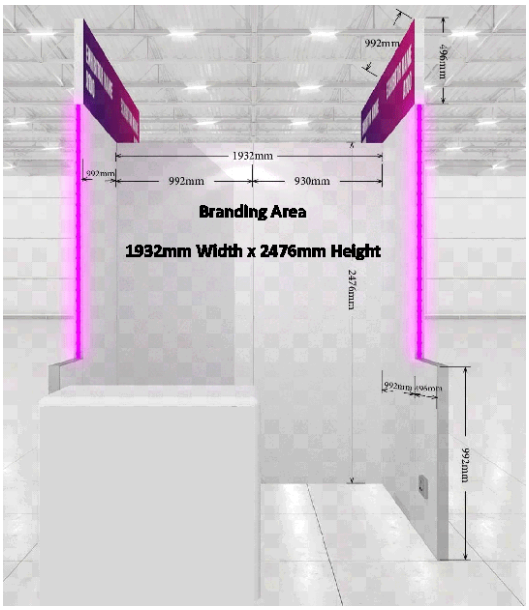
3 x 6 - 3 side Open



STARTUP POD

With TV

Without TV



STANDARD BOOTH DELIVERABLES

Deliverables	Start Up	9 Sqm Booth	18 Sqm Booth	27 Sqm Booth	36 Sqm Booth
Booth Structure	POD	Standard Shell (3m x 3m)	Standard Shell (6m x 3m)	Standard Shell (6m x 5m)	Raw Space
Carpet Flooring	Included	Included	Included	Included	-
Fascia Name Board	1	1	2	3	-
Tables	1	1	2	3	-
Chairs	2	2	4	6	-
Spotlights	1	3	6	6	-
5A / 230V Power Socket	1	1	2	3	-
Dustbin	1	1	1	2	-
Exhibitor Badges	2	2	4	6	8
Silver Delegate Badges	1	1	2	3	4

Note:
The following deliverables are included as part of the standard booth package. Any additional requirements such as extra furniture, power, branding, or services will be provided at an additional cost, subject to availability.

Requirement for Additional Services

All exhibitors are requested to log in to the **official Exhibitor Portal** using their allotted credentials and submit their requirements for additional services within the stipulated deadlines.

Additional services may include, but are not limited to:

1. Electrical Power Requirements
2. Audio-Visual Equipment (TV/Display)
3. Furniture Requirements
4. Internet / Wi-Fi Connectivity
5. Other exhibitor services made available through the portal

All applicable service requirements must be selected and submitted through the **Exhibitor Portal only**, within the specified timelines.

Service Providers and Important Information

For queries or assistance regarding additional services, please contact **operations.blr@mmactiv.com**.

Details of approved service providers, their contact information, service specifications, applicable charges, and ordering procedures will be made available and updated on the Exhibitor Portal, as applicable. These services may include:

- Manpower / Hostess / Support Staff Services
- Insurance Services
- Freight Forwarding and Logistics Services
- Other approved service providers and contractors, as applicable

Exhibitors are advised to check the Exhibitor Portal regularly for the latest information and updates.

Submission Deadlines and Payment

All additional service requirements must be submitted within the deadlines specified in the Exhibitor Portal. Exhibitors are advised to plan and submit their requirements well in advance to facilitate timely processing and ensure service availability.

Requests received after the specified deadlines will be subject to availability and may not be accommodated.

Applicable tariffs, service specifications, payment terms, deadlines, and other relevant information will be available on the Exhibitor Portal. Exhibitors are responsible for reviewing these details and completing the required submissions and payments within the stipulated timelines

FORM: 02

Possession of Stand

Name of Exhibitor (Organization Name): _____

Stall No.: _____

(To be filled in and submitted at the time of taking physical possession of the stall) We have made full payment of our space, the last installment Rs. __(Rupees Only) having been paid vide our cheque/DD No. ___Dated _____Please handover possession of our stand to Mr. / Ms. _____ _____.

ALL OUR WORK WILL STOP AND WE WILL CLEAR THE AISLES AND PASSAGES OF ALL EXHIBIT MATERIAL BY **5.00 pm on 16th November 2026**

Name of the Exhibition Coordinator:

Signature:

Company Seal:

FORM: 03

Exhibition Entry Pass

To: The Security-in-Charge

Name of Exhibitor:

Stall No.

Please allow the entry of _____ participation at "**Bengaluru Tech Summit 2026".**
Signatories:

Exhibition Coordinator:	**MM ACTIV:**	**Security:**
Date:	Date:	Date:
Time:	Time:	Time:

FORM: 04

Exhibition Exit Pass

To: The Security-in-Charge
Name of Exhibitor:

Stall No.

Please allow the exit of _____ participation at "**Bengaluru Tech Summit 2026".**

Signatories:

Exhibition Coordinator:	**MM ACTIV:**	**Security:**
Date:	Date:	Date:
Time:	Time:	Time:

Suggested Stall Fabricators

Vendor	Contact	Phone	Email
MindMesh	Mr. Vivek Saraf	8830790284	vivek.saraf@mindmeshix.com
Olive Designs - Bangalore	Mr. Gautham	9986439441	Gautham711@gmail.com
Remarkable Events	Mr. Mithun	6363901171	mithun@remarkableentertainments.com
Prismatic	Mr. Stephen	9880902634	prismatic@gmail.com
H&H Production	Mr. Sai Kumar	9008188890	hnhhouse@gmail.com
Craftsman Crew	Mr. Anil Misquith	8197725854	craftsmancrewevents@gmail.com

Official Freight Forwarders

Mr. Surendhar. K
RE Rogers India Pvt. Ltd
M: +91-9945083076
Email: surender@rogersworldwideindia.com

Lead Scanner & Lead Management System

BTS 2026 will provide exhibitors and sponsors with an **App-based Lead Scanner & Lead Management System** to facilitate easy and efficient lead capture during the event.

- The Lead Scanner will allow exhibitors to **scan attendee QR codes and capture lead details** using their own mobile phones.
- No separate scanning devices or hardware will be provided by the Organiser.
- An **Admin Panel** will also be available through which exhibitors can view and download their captured leads.
- **Exhibitor Portal credentials** will be shared with the registered Point of Contact (POC).
- The Exhibitor Portal will contain the **step-by-step process and instructions** for downloading, logging in, using the Lead Scanner, and accessing the Lead Management System.

Exhibitors are requested to refer to the Exhibitor Portal for detailed instructions and updates regarding the Lead Scanner & Lead Management System.